

**HANOVER TOWNSHIP**  
**BOARD OF COMMISSIONERS**  
**AUGUST 14, 2024**  
**\*\*MINUTES\*\***

The Hanover Township Board of Commissioners conducted a public meeting on August 14, 2024 at the Hanover Township Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 6:23 PM.

**PRESENT:** Commissioners: Albert Bagusky, George Bowers, William Howatt, Ronald Krushnowski, Jeffrey Lewis

**ABSENT:** Chairman George Andrejko, Commissioner Joseph Howanitz

**PROCLAMATION: HANOVER AREA JUNIOR BASEBALL TEAM**

**ANNOUNCEMENT** – An Executive Session of the Board was not held prior to this meeting to discuss personnel items as there was none.

Colby Vonderheid, Sunlight Crematory addressed the Board regarding expansion of the business and LSA Grant Assistance.

**DEPARTMENT REPORTS**

**SECRETARY’S REPORT**

Motion by Bowers, secc. Krushnowski that the Secretary’s Report for the month of July 2024 be accepted and filed. The report indicated that Executive Session of the Board was conducted on July 10, 2024 to discuss personnel and possible litigation. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**MANAGER’S REPORT**

Motion by Bowers, secc. Krushnowski that the Manager’s Report for the month of July 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**DEPARTMENT REPORTS**

Motion by Bowers, secc. Krushnowski that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of July 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

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### **TREASURER’S REPORT**

Motion by Bowers, secc. Krushnowski that the Treasurer’s report for the month of June 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

### **MINUTES OF MEETING OF JULY 10, 2024**

Motion by Bowers, secc. Krushnowski that the minutes of the meeting of July 10, 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

### **LIST OF BILLS**

Motion by Bowers, secc. Krushnowski that the list of bills be approved for payment. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

### **COMMUNICATIONS**

Motion by Bowers, secc. Krushnowski that the communications for the month of July 2024 be accepted and filed. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

### **HIRING – TEMPORARY LABORERS**

Motion by Bowers, secc. Krushnowski that Edwin Murphy, Nicholas Havey, Sean Burrige, Daniel Fuller & Kyle Shamaski be hired as temporary laborers in the Public Works Department effective August 18, 2024 to September 17, 2024 at a rate of \$16.50 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

### **HIRING – TEMPORARY FIRE TRUCK DRIVERS**

Motion by Bowers, secc. Krushnowski that John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader, Paul Rakowski, Joseph Hudak & Cayden Schiel be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective August 18, 2024 to September 17, 2024 at a rate of \$16.50 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

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**HIRING – TEMPORARY SUMMER LABORERS**

Motion by Bowers, secc. Krushnowski that Todd Kolbicka, Dylan Martinez and Dylan Mislivets be hired as temporary summer laborers in the Public Works Department effective August 18, 2024 to September 17, 2024 at a rate of \$15.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**INVOICES – VERDANTAS/BORTON LAWSON ENGINEERING**

Motion by Bowers, secc. Krushnowski to authorize the payment of Township Verdantas/Engineer Borton Lawson Invoices for the month of July for various projects in the amount of \$696.00. These will be paid through various funds and grants including the Sewer Fee, Liquid Fuels and Capital Fund. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**INVOICE – BHW INSPECTIONS, LLC**

Motion by Bowers, secc. Krushnowski to approve Invoice No. H24007 in the amount of \$5,452.76 to BHW Inspections, LLC for plan examinations on projects within Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL - RIGHT TO KNOW POLICY**

Motion by Bowers, secc. Krushnowski to approve the Right to Know Policy as presented by the Township Solicitor for Hanover Township. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL TO ATTEND CONFERENCE**

Motion by Bowers, secc. Krushnowski to approve Hanover Township Manager Sam Guesto to attend the Pennsylvania Municipal Authorities Association Annual Conference and Trade Show in Hershey, PA from September 15<sup>th</sup> to 18<sup>th</sup>. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – WAIVING OF PERMIT FEES**

Motion by Bowers, secc. Krushnowski to approve the request from Hanover Area Fire District, Inc. to waive all permit fees relating to their 2024 fundraising with Firehouse Subs/Ice Cream. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – WAIVING OF PERMIT FEES**

Motion by Bowers, secc. Krushnowski to approve waving all permit fees relating to the Fire Headquarters installation of a source capture exhaust system funded through a 2024

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FEMA grant. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPOINTING OF LEGISLATIVE LIAISON**

Motion by Bowers, secc. Krushnowski to appoint Township Manger Sam Guesto as the Legislative Liaison to Pennsylvania State Association of Township Commissioners (PSATC). On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – PAY APPLICATION**

Motion by Bowers, secc. Krushnowski to approve Pay Application 1 from Bluestone Environmental in the amount of \$56,250.00 for the Municipal Fueling Station Project – Diesel Tank. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – SLEBODA ELECTRIC**

Motion by Bowers, secc. Krushnowski to approve the added invoice amount of \$168.80 from Sleboda Electric for electrical services at the Hanover Township Fire Headquarters. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – STORMWATER MANAGEMENT AGREEMENT**

Motion by Bowers, secc. Krushnowski to approve the Stormwater Management Operations and Maintenance Agreement with 4RG Group, LLC. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – STORMWATER LINE DEDICATION**

Motion by Bowers, secc. Krushnowski to approve the Stormwater Line Deed of Dedication with Robert and Nancy Kost. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**RESOLUTION NO. 011– 2024 – STORMWATER LINE DEDICATION**

Motion by Bowers, secc. Krushnowski to approve Resolution No.011-2024 for dedication of a stormwater line with Deed of Dedication located on East Newport Street and Private Property owned by Robert and Nancy Kost. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – WINTER MAINTENANCE AGREEMENT**

Motion by Bowers secc. Krushnowski to approve the Winter Maintenance Agreement with PennDOT for the 2024/2025 season on South Main Street and St. Mary’s Road in

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the amount of \$11,117.15. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – MILLING/PAVING OF SOLOMON STREET**

Motion by Bowers, secc. Krushnowski to approve the milling by M&J Excavating of a portion of Solomon Street in the amount of \$5,425.00 and paving by the COG with 50% of all expenses paid by Wilkes-Barre Township. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**APPROVAL – TAX REFUNDS**

Motion by Bowers, secc. Krushnowski to approve, upon the request of the Tax Collector, a tax refund to Tom Bogacki in the amount of \$21.92 and Edward Zymblosky \$73.22. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

**ADJOURN**

Motion by Bagusky, secc. Bowers to adjourn the meeting. On the motion the following voted yes: Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

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Jennifer Dukes, Township Secretary